

This month in Realm...

# Update Your Profile

Click on the arrow next to your name in the upper right corner of your profile screen. Select “My Profile” to check the information about you and your privacy settings.

## 1. Update Photo

In a church as large as ours, connecting a name with a face helps us get to know each other. Please add a headshot that shows your face clearly. To upload a photo from your computer, click on the circle containing your initials.

## 2. Edit Profile

To update contact and personal information, click on “Edit Profile.” You are able to update your address, phone number, birthday, and more.

## 3. Manage Privacy

To see your privacy settings, click on “Manage Privacy.” We urge everyone over 18 to choose “Everyone in our church.” Other PBC Realm users in the church will be able to see your email and home address, phone number, birthday (month and day, not year), marital status, and the names of members of your household. If you prefer to keep certain information private, you can choose one of the other options.

*Parents: Privacy settings of children under 18 are set to “Only the Church Staff” and should not be changed.*

[Realm Login](#)

These changes can also be made on the “Connect—Our Church Community” App.

